

Team Leadership In Action – Training Programme Overview

Target Audience

Recently appointed team leaders.

Existing team leaders wishing to evaluate and develop their effectiveness.

Purpose

To develop the confidence and skills necessary to involve, engage and motivate team members to deliver results.

Outcomes

Delegates will be able to: -

- Develop clear purpose and priorities with their team
- Plan for effective team and individual performance
- Monitor performance and facilitate fast and effective problem solving
- Identify what constitutes effective leadership
- Identify the strengths and limitations of their own style
- Demonstrate how to gain the trust and respect of team members
- Recognise the behaviours necessary to develop their effectiveness as leaders
- Tackle perceived barriers between themselves and more experienced team members
- Deal with conflicts and problems in order to meet the needs of the business, team and individual members
- Develop a personal plan to apply the learning from the workshop.

Preparation

Delegates are asked to complete a pre-training briefing with their line manager and complete a short questionnaire that will be used during the workshop.

Programme Content

- The pre-requisites for effective leadership
- Managing personal prejudices and learning to recognise and value difference
- Identifying individual leadership styles, the impact and personal development options
- How to pass your team's confidence test
- How to create a culture that supports openness, honesty and effective problem solving
- Creating clarity of purpose and direction
- 'What gets measured gets done'
- Managing performance and the link to appraisal
- Studies of real workplace scenarios and how to deal with them
- Action planning to apply learning.

Duration

Two days, separated by one week, from 0900 – 1700.